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JOB TITLE:	NUMBER OF COLOR: ■ CYAN ■ MAGENTA ■ YELLOW ■ BLACK
TYPE: 8.5 x 11 BROCHURE	DUE DATE:

NOTE TO OUR CLIENTS:

RESOLUTION: Images should be 300dpi at 100% size when imported into layout programs.

FONTS: Include all fonts when sending your files. Adobe Illustrator will automatically substitute missing fonts. To avoid this issue, "outline" all fonts in your artwork.

COLOR: Convert all artwork to 4 Color CMYK process. RGB color will NOT appear correctly when printed.

CUT LINE: Everything outside the cut line will be cut off.

SAFETY MARGIN: All text MUST be inside the safety line.

BLEED AREA: If you have artwork on all 4 sides, you MUST extend your final artwork at least 1/8" (0.125 in) for proper bleed. This does NOT apply if all 4 sides are white

8.5 x 11 BROCHURE TRI-FOLD

